



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 18 October 2016 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Peter Clark
County Director

October 2016

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Local Government, Business, ICT & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education & Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Property, Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health</i>

*The Agenda is attached. Decisions taken at the meeting
will become effective at the end of the working day on Wednesday 26 October 2016
unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated
to all Members of the County Council.*

Date of next meeting: 22 November 2016

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 20 September 2016 (**CA3 (to be circulated separately)**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. 2016/17 Financial Monitoring & Business Strategy Delivery Report - August 2016 (Pages 1 - 56)

Cabinet Member: Finance

Forward Plan Ref: 2016/048

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: (01865) 323975

Report by Chief Finance Officer (**CA6**).

The report is the second financial monitoring report for 2016/17 and focuses on the delivery of the Directorate Business Strategies that were agreed as part of the Service and Resource Planning Process for 2016/17 – 2019/20. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of August 2016. Capital Programme monitoring and a programme update is included at Part 3.

The Cabinet is RECOMMENDED to:

- (a) note the report;***
- (b) approve the virement requests set out in Annex 2a;***
- (c) approve the supplementary estimates as set out in paragraphs 41 and 42;***
- (d) approve the request for funding from the Efficiency Reserve as set out in paragraph 57;***
- (e) note the Treasury Management lending list at Annex 3;***
- (f) approve the updated Capital Programme at Annex 8 and the associated changes to the programme in Annex 7c;***
- (g) approve an additional £2.1m in the budget provision for the Westgate Library project.***
- (h) approve the inclusion into the Capital Programme of the new primary school for Southam Road, Banbury; and***
- (i) to approve the new charge as set out in Annex 9.***

7. The Oxfordshire Safeguarding Children Board (OSCB) Annual Report/The Performance, Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report (Pages 57 - 140)

Cabinet Member: Children, Education & Families

Forward Plan Ref: 2016/100

Contact: Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867 923287

Report submitted by the Chairman of the Oxfordshire Safeguarding Children's Board (CA7).

The OSCB's remit is to co-ordinate and ensure the effectiveness of what is done by each agency on the Board for the purposes of safeguarding and promoting the welfare of children in Oxfordshire. The annual report summarises the key achievements in the last year and provides an analysis of safeguarding arrangements. These arrangements have been found to be in a good state as confirmed by the Stocktake Report on child sexual exploitation in 2015 and the Joint Targeted Area inspection in 2016. Board members have a clear view of how well child protection work is being managed but also a clearer understanding of the pressures on the system due to the increased activity at the front door.

The annual report directs the OSCB towards the following aims for 2016/17: (1) ensuring that the 'front door' for safeguarding concerns for children provides a swift and robust response (2) protecting younger children from the harm of neglect and parental risk factors (3) protecting older children from harm by maintaining a multi-agency focus on issues such as peer on peer abuse, online and Lesbian, Gay, Bisexual and Transgender bullying, self-harm and suicide (3) testing if learning is embedded across the child protection partnership.

Also attached are two further annual reports: the Performance, Audit & Quality

Assurance Annual Report and the Case Review & Governance Annual Report.

The Cabinet is RECOMMENDED to note the reports.

8. Director of Public Health Annual Report (Pages 141 - 228)

Cabinet Member: Public Health

Forward Plan Ref: 2016/046

Contact: Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Report by Director of Public Health (**CA8**).

The annual report summarises key issues associated with the Public Health of the County. It includes details of progress over the past year as well as information on future work.

It is an independent report for all organisations and individuals.

The report covers the following areas:

Chapter 1: The Demographic Challenge

Chapter 2: Building Healthy Communities

Chapter 3: Breaking the Cycle of Disadvantage

Chapter 4: Lifestyles and Preventing Disease Before it Starts

Chapter 5: Mental Health

Chapter 6: Fighting Killer Diseases

The report has also been considered at the Oxfordshire Health Overview & Scrutiny Committee meeting on 15 September 2016.

Cabinet is RECOMMENDED to RECOMMEND Council to receive the report and note its recommendations.

9. Business Management & Monitoring Report for Quarter 1 - 2016/17 (Pages 229 - 244)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2016/049

Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: (01865) 323875

Report by Assistant Chief Finance Officer (Assurance) (**CA9**).

This paper provides details of performance for quarter one 2016-17 for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Cabinet is RECOMMENDED to note and discuss the performance reported in the dashboards.

10. Request from Education Scrutiny Committee (Pages 245 - 254)

At their meeting on 29 September 2016 the Education Scrutiny Committee considered a report on ‘the Strategic and Operational Responsibilities of the County Council & the Resources Required to Carry Out These Duties, particularly in relation to School Improvement and Support Services’.

The Committee noted that the government continued to reduce resources available to local authorities dramatically, whilst expecting them to continue to carry out their statutory duties, particularly in relation to maintained schools, and that the diminishing funding would have a negative effect on the discharge of our duties. The Committee also noted that there was a lack of clarity about the government's expectations of local government e.g. no right to intervene in academies but still held accountable for their performance.

The Committee agreed to refer the issue to Cabinet with a request that the Cabinet write to the Secretary of State to express the concerns of the Committee. A copy of the report (**CA10**) is attached for consideration.

Cabinet is RECOMMENDED to consider the request from the Education Scrutiny Committee and to determine any action to be taken.

11. Delegated Powers - October 2016

Cabinet Member: Leader

Forward Plan Ref: 2016/050

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
19 August 2016	Exemption from Contract Procedure Rules- Provision of Independent Day Centres	to approve an exemption from tendering with the Council's Contract Procedure Rules in respect of a contract with the existing providers for independent day centres. The value of this award will total £1,115,966.75.	To allow the review of all day care services for older people to identify whether there are day care service options that can more effectively meet the needs of the most vulnerable service users in the community. The existing services will need

			to continue during this review to ensure continuity of service in the event that any of the services need to be remodelled as a consequence of the review.
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12. Forward Plan and Future Business (Pages 255 - 258)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (07393 001213)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
